



**LICENSING SUB-COMMITTEE**

Monday, 25 September 2017

**10am**

Walton Suite, Guildhall, Winchester

**A G E N D A**

1. Consideration of an objection to Temporary Event Notice (TEN), in respect of the Matterley Basin, Alresford Road, Winchester, Hampshire (Race Paddock) LR501

City Offices  
Colebrook Street  
WINCHESTER

H N Bone  
Head of Legal and Democratic Services

15 September 2017

Agenda Contact: Claire Buchanan Tel: 01962 848 438 Email: [cbuchanan@winchester.gov.uk](mailto:cbuchanan@winchester.gov.uk)

**The Membership of the Sub-Committee will be:**

**Cllrs Mather (Chairman), Elks and Laming – Cllr Cook (Reserve)**

**Appointments** - The Sub-Committee consists of a Chairman and two other Members who are appointed on a rota basis from the membership of the full Licensing and Regulation Committee (not including deputies) subject to availability. Four Members of the Committee have been nominated as Chairmen for the sub-committee and are also appointed on a rota basis.

For information, the Membership of the Licensing and Regulation Committee is:

Councillors: Mather, Burns, Izard, Green, Bentote, Cook, Huxstep, Berry, Elks, Read, and Laming

## Licensing Sub Committee – Procedure for Hearing Objections to Temporary Event Notices

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005, the hearing will take the form of a discussion led by the Sub-Committee. Cross-examination will not be permitted unless the Sub-Committee considers it necessary to properly consider the matter.

Only the applicant and the objector will be entitled to be heard as of right by the Sub-Committee.

1. The **Chairman** will set out the procedure to be followed in the hearing
2. The **Licensing Manager** will introduce the Report.
3. The Members may ask questions of the **Licensing Manager**.
4. The **Objector** or representative may address the Sub-Committee and present their objection
5. Members of the Sub-Committee may ask questions of the **Objector** or representative
6. The **Applicant** or representative may ask questions of the **Objector** or representative.
7. The **Applicant** may address the Sub-Committee.
8. The **Objector** may ask questions of **the Applicant**.
9. The **Sub-Committee** may ask questions of the **Applicant** or representative
10. The **Objector** or representative may address the Sub-Committee in order to clarify any issues or points raised by **the Applicant**.

The Committee will retire to consider the matter in private with only the Head of Legal and Democratic Services' representative and Committee Administrator in attendance. The Committee will reach its determination and notify the applicant of the decision in accordance with Regulations 26 – 29 of the Licensing Act 2003 (Hearings) Regulations 2005.